

Oaktree Residential Homeowners Association Inc.

Professionally Managed by SBB Management Company

An Accredited Association Management Company

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December 13, 2017

TO: HOMEOWNERS AND RESIDENTS

IMPORTANT NOTICE – MAILBOXES AND SAFETY DURING THE HOLIDAYS

Dear Homeowners/Residents:

It has been brought to the attention of the Board of Directors and Safety Chair that several mailboxes have been opened with the possibility that mail has been removed or stolen.

Homeowners are asked to please keep an eye on your mailbox and remove mail or packages immediately.

Additionally, if you have cameras or monitors for your home or property, please feel free to review and advise the HOA if you see anyone suspicious (i.e. person, vehicle, etc.). If you think you may have had your mail stolen, please contact the police and file a report.

Here are a few reminders and safety tips to follow:

- Keep all valuables out of sight or removed from your vehicle. Make sure to lock your vehicle.
- Remember to lock up your home and set the alarm when you are not at home or at night.
- Make sure to leave lights on when not at home (or schedule them on a timers) to dissuade any burglars.
- Set all alarms for home, vehicles, etc.
- Don't leave packages on your doorstep.
- If you are leaving out of town for the holidays, check with a neighbor to help watch your home, pick up mail and newspapers, etc.
- Please keep garage door(s) closed when not in use.
- Don't advertise on social media you are out of town.

Please feel free to contact me if you have any questions.

Thank you,


Cyndy Long

Community Manager