

# Oaktree Homeowners Association, Inc.

Professionally Managed by CMA Management

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## Architectural Modification Request

Please complete this Architectural Review Committee (ARC) request form and return to the Customer Care email listed above.. You will receive a written response to your request when a decision has been made. For your protection, please inquire with the city/county about any permit & code requirements involving property improvements.

Failure to obtain ARC approval in advance of any work being performed may result in substantial fines or corrections at owner's expense.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME: \_\_\_\_\_ WORK: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: .....

- Is your home a brick home? **Yes** or **No** (circle)
- Do you plan to paint or mineral wash your brick? **Yes** or **No** (circle)

**The ARC Committee will NOT approve the painting or white/mineral washing of brick.**

**DESCRIPTION OF MODIFICATION**-Please be specific, state materials, colors, location, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

You must include a copy of the plat of your Lot showing the EXACT location, height/square-footage of the improvements. Existing structures and property lines as well as a complete list of construction materials and specific color information. Where/when applicable, construction drawings/plans must also be provided.

### CERTIFICATION AND AGREEMENTS:

Homeowner certifies that all materials submitted to the ARC with this application for review are true and correct. Homeowner understands and agrees that no work may be performed prior to or in deviation from the terms of approval by the ARC. Homeowner agrees to be bound by the ARC Rules and Standards.

**DATE OF APPLICATION:** \_\_\_\_\_

**HOMEOWNER SIGNATURE:** .....